

Commissioners  
SCOTT L. METZGER  
*Chairman*  
MARC C. SORTMAN  
*Vice Chairman*  
MARK MUSSINA  
*Secretary*



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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, MARCH 5, 2026  
10:00 A.M.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

**2.0 REPORTS**

- 2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 3/11/26 to be paid on 3/4/26 in the amount of \$2,273,301.59.

**3.0 INFORMATION ITEMS**

- 3.1 Emily Mrochko – Williamsport Area Transportation Study (WATS MPD) and Lycoming County Planning Commission are seeking public review and comment on the 2027-2030 Transportation Improvement Program (TIP).

***Recess Commissioners' Public Meeting for the Salary Board***

**4.0 SALARY BOARD**

- 4.1 Convene Salary Board.
- 4.2 Vote to approve the Salary Board minutes from the February 19, 2026 meeting.
- 4.3 Vote to approve the following Salary Board Actions:  
*Department of Public Safety:*  
Reclassify Director of DPS from 75 hours to 80 hours per pay period.  
*RMS:*  
Remove FT Electrician and FT Clerk III/Weighmaster positions from the TDA.
- 4.4 Adjourn Salary Board.

***Reconvene Commissioners' Public Meeting***

## **5.0 PERSONNEL ACTIONS**

- 5.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

## **6.0 ACTION ITEMS**

- 6.1 Michael Hagen- Vote to ratify the Aegle Health Partners Agreement (Stealth) (2026 approved budgeted item)
- 6.2 Michael Hagen – Vote to ratify the Application for Amwins Gene therapy Solutions. (2026 approved budgeted item)
- 6.3 Emily Mrochko – Vote to approve the Agreement with Larson Design Group in the amount of \$312,408.80. (2026 approved budgeted item)
- 6.4 Brad Shoemaker– Vote to approve the Agreement with Derek Gehr, GED Coordinator/Teacher. (2026 approved budgeted item – paid through surplus funds)
- 6.5 Gary Staggert – Vote to approve the Amendment to the Agreement with Pace Analytical Services. (2026 approved budgeted item)
- 6.6 Nicole Spring – Vote to approve the Amendment to the Agreement with Jean Landis. (2026 approved budgeted item)
- 6.7 Dustin Williams – Vote to approve the Agreement with Kova Corp in the amount of \$18,827.92. (2026 approved budgeted item)
- 6.8 Leslie Kilpatrick – Vote to approve the Support Renewal with E-Imagedata Corp in the amount of \$4,620.00. (2026 approved budgeted item)
- 6.9 Leslie Kilpatrick – Vote to approve the software Renewal with Tyler Technologies in the amount of \$136,873.53. (2026 approved budgeted item)
- 6.10 Cameron Boyer – Vote to approve the Agreement with Air Management Technologies in the amount of \$4,400.00. (Not an approved 2026 approved budgeted item but funds are available)
- 6.11 Cameron Boyer– Vote to approve the Agreement with Port Elevator, Inc.in the amount of \$9,500.00. (2026 approved budgeted item)
- 6.12 Ed Feigles– Vote to approve the Amendment to the Agreement with Jill M. Fry. (2026 approved budgeted item)

## **7.0 COMMISSIONER COMMENT**

**8.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**9.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, March 12th, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3<sup>rd</sup> Floor, 33 West Third Street, Williamsport, PA 17701

## **ATTACHMENT (A)**

### **PERSONNEL ACTIONS:**

Consolidated Services – Connie Harmon, CS Specialist / Floater, Full-Time, PG5, \$17.955 per Hour, 75 Hours per Pay Period, Anticipated Start Date: March 9, 2026.

Public Safety – Forest Rothchild, Director of Public Safety, Full-Time, PG13, \$95,000 Annually, 80 Hours per Pay Period, Anticipated Start Date: March 23, 2026.

Soil Conservation – Christopher Hodges, Resource Conservation Technician, Full-Time, PG9, \$49,866.68 Annually, 75 Hours per Pay Period, Effective Date: March 15, 2026.